

**MINUTES**  
**Workforce Connection**  
**Of Central New Mexico**  
**Executive Board Meeting**  
**Thursday, November 3, 2005**  
**7:45 am**  
**MRCOG, 809 Copper, NW- Board Room**

**Call to Order-** 8:15 a.m. – Bob Davey- for John Sapien

**Present**

Martha Binford  
Bob Davey  
Rita Logan  
Mary Lee Martin  
Virginia Murphy

**No Quorum Established**

**Excused**

Charles Aguilar  
Jeff Armijo  
Judy LeJeune  
Gwen Manfre  
John Sapien  
Mike Swisher

*(Due to lack of quorum, agenda moved to Tab 2)*

**Tab 2: Monthly Expenditure Report- by Jan Borchardt and Rachel Lopez**

- Ms. Borchardt and Ms. Lopez explained the monthly expenditure reports for the month ending October 31, 2005 for the WIA and TANF programs.

**Questions Followed**

*(Agenda moved to Discussion Items due to lack of quorum)*

**DISCUSSION ITEMS**

**Tab 5: Disclosure of Customized Training and OJT Contracts to Executive/Conflict of Interest Committee- by Ramona Chavez**

- Ms. Chavez explained that, per WCCNM policy, Board members and CEOs must disclose any conflict or potential conflict of interest to the Executive Committee.
- Dave Tixier, Jeff Parker and Cuba Mayor Ethel Marharg all have initiated or completed Customized Training contracts with the WCCNM.
- All three Customized Training programs were a success.

**Discussion and Questions Followed**

**Tab 6: TANF Update-** by Lloyd Aragon

- July 1, 2005 the WCCNM officially transitioned in the TANF program.
- Most staff positions have been filled, with only a few exceptions in Bernalillo County where most vacancies will be filled very soon.
- A TANF Manager will be hired soon; this individual will be monitoring the program, ensuring that all state and federal regulations are followed.
- The new client database is great and will help to capture correct numbers for tracking participant information. Each TANF site will eventually have one staff dedicated to data entry.
- TANF will begin meeting with the Performance and Monitoring Committee; a monthly report is currently being designed to present to this group each month.
- The Board and staff need to establish the information that is expected on all performance reports, these reports will then be reviewed by the performance and monitoring committee and the Board.
- Staff will continue to update the Committee on the TANF program.

**Discussion and Questions followed**

## REPORTS

**Administrative Reports-** by Patrick Newman

- At the October State Workforce Board meeting the Central Region updated the Board on ongoing concerns with VOSS.
- VOSS 7.0 will be going live soon- Local and State staff are testing and learning the new system.
- The Belen site is still coming together, most Partners are co-located; however, two more Partners will be choosing office locations on Friday, November 4<sup>th</sup> and HUD will soon provide information at the WCCNM One-Stops.
- Staff is trying to get Partners from the Office of Indian Affairs to join the One-Stop system; Reese Fullerton, OWTD, is making a contact through the Governor's Cabinet for this.

**Committee Reports-**

- **Youth Council-** by Mary Lee Martin
  - The next scheduled meeting is November 10, 2005.
  - The Council will be discussing the About Face! program and a funding request from YDI.
- **Performance and Monitoring-** by Virginia Murphy
  - The next scheduled meeting is November 9, 2005.
  - The Committee is currently discussing the report format for the TANF program.
  - The Committee has been meeting on a monthly basis to review performance measures and benchmark report from YDI and DOL.
  - There still seems to be disconnect or barrier with the itinerant services to the outlying areas and the Pueblos.

- **Training and Service Provider**- no report- Judy LeJeune is excused
- **Business Outreach Committee**- no report- Jeff Armijo is excused

## PUBLIC COMMENT

### Public Comments-

- Rita Logan expressed that an announcement regarding the Valencia County One-Stop relocation is important for new and existing participants.

## ADJOURNMENT

**Adjournment- 9:04 a.m.**

### Next Meeting-

**Date:** December 1, 2005

**Time:** 7:45 am

**Location:** Mid-Region Council of Governments

**A more detailed account of the meeting and discussions are available for review at the MRCOG offices at: 809 Copper, NW, Albuquerque, NM 87102**